

**CPA TASK GROUP held at COUNCIL OFFICES LONDON ROAD
SAFFRON WALDEN at 9.00 am on 4 SEPTEMBER 2003**

Present:- Councillor A Dean – Chairman.
Councillors R J Copping, E J Godwin, R T Harris, A J Ketteridge
and A M Wattebot.

Officers in attendance:- J B Dickson, R Haylock, I Orton, B D Perkins and
J Rice.

CPA25 NOTES OF THE MEETING HELD ON 5 AUGUST 2003

The notes of the meeting held on 5 August 2003 were received, confirmed and signed by the Chairman as a correct record.

CPA26 MATTER ARISING

(i) Minute CPA19 - (i) Ambitions

Councillor Ketteridge referred to the comments from Elizabeth Forbes on political rivalry. Members agreed that although this comment was not particularly relevant, it was important to consider that a certain amount of political rivalry was inevitable in any council. The Interim Strategic Director said that in the short time he had been working with Uttlesford Members, he had observed excellent teamwork and co-operation.

CPA27 CORPORATE SELF-ASSESSMENT UPDATE

The Performance Manager reported that a corporate self-assessment had been carried out by the Senior Management Team. A meeting had also been arranged for 15 September 2003 with Uttlesford Futures in which the group would have the opportunity to contribute to the self assessment process. The Performance Manager said that the first final draft of the CPA would be ready for consideration at the next meeting on 17 September 2003. A member workshop would be taking place on 30 September 2003 in which all Members would be able to contribute to the scoring process. Workshops of a similar nature were also being held for staff. The Performance Manager emphasised that although it was important to receive input from all sectors of the Council, the final submission would be scored by the CPA Task Group.

CPA28 DRAFT PUBLIC OPEN SPACE DOCUMENT

The Performance Manager tabled the draft Open Space document. He explained that the document would need to be edited in order to meet the four-page limit. The Group agreed that Uttlesford had an insufficient number of public open spaces; this was particularly relevant to Saffron Walden and Stansted. Following a suggestion from Councillor Copping concerning public open spaces in Great Dunmow, Members discussed the possibility of transferring the responsibility of grounds maintenance to the Town Council.

The Performance Manager suggested that the Group took away the document for consideration and bring comments to the next meeting.

CPA29 DRAFT BALANCE HOUSING MARKETS DOCUMENT

The Performance Manager tabled a draft Balanced Housing Markets document. He said that this document would also need to be condensed. The Interim Strategic Director suggested that it would be helpful if a key were provided, as the document contained a lot of abbreviations. The Chairman emphasised the need to show recognition to wider issues such as Prescott's "Sustainable Communities". The Group discussed the controversial 'Right to Buy' scheme. Members expressed concern with regard to the government policy of the national redistribution of 75% of the 'Right to Buy' proceeds. Councillor Godwin said that there was a need for small developments to remain in public ownership as it was becoming increasingly difficult for families on lower incomes to purchase properties. The Chairman suggested that Members took away the document for consideration and comment.

CPA30 TRAINING FOR MEMBERS AND STAFF

The Performance Manager reported that he hoped to meet with all staff through a series of workshops in the forthcoming months. The workshop on 30 September 2003 would be open to all Members.

CPA31 SITE VISIT TO NORTH NORFOLK

The site visit to Cromer was taking place on Wednesday 10 September 2003. The visit would be attended by the Performance Manager, Councillor A Dean and Councillor Harris.

CPA32 IDeA PEER CHALLENGE 24 TO 26 NOVEMBER 2003

The Performance Manager reported that he would bring a timetable for the three day Peer Challenge to the next meeting. He explained that the outcome of the Peer Challenge was very important. The Group would meet on 27 November 2003 to discuss how to address any problems which had arisen. The Performance Manager explained that the IDeA would be keen to meet as many Members as possible over the three day Challenge. He reported that a Member workshop would be held with the IDeA on the evening of Tuesday 25 November 2003.

CPA33 DATE OF NEXT MEETING

17 September 2003 at 9.00 am.

The meeting ended at 10.05 am